CONSTITUTION AND BY-LAWS

OF THE

GRAND LODGE

OF THE

Ancient Order of United Workmen,

PROVINCE OF ONTARIO.

Incorporated August 11th, A.D. 1879,

Under the provisions of Chapter 167 of the Revised Statutes of Ontario, being "An Act respecting Benevolent, Provident and other Societies." Copy of Declaration, together with a copy of Constitution and By-Laws, filed in Office of Provincial Registrar, August 14th A.D. 1879.

DETROIT:
GULLEY PRINTING HOUSE, 12, 14, 16 LARNED ST. EAST.
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CONSTITUTION.

PREAMBLE.

The object of the Order of United Workmen is to establish a society or association for mutual protection and benefit. It embraces within its membership all classes of laborers, whether mental or manual.

In its scheme of benefits there is a beneficiary fund in which each member participates at the least possible cost, and which is realized upon without many of the delays attendant upon the settlement of ordinary life assurance, and at a portion only of their cost.

Its scheme is such that every member may know intimately all its workings, and so judge for himself of the stability of the Order and its promises.

In addition, it has a social system carried on by means of its Lodges, where, bound by vows of secrecy and fraternity, each member is pledged to care for the interests of every other, to officiate at the bedside and relieve the necessities of the sick, and to extend the hand of fellowship and encouragement at all times.

It interferes with no man's belief in religion or politics, asking in these matters the one simple and important question: Do you believe in a Supreme Being? That its business may be carried on in the most thorough manner, it requires a medical examination as rigid as that of the most careful insurance company, and investigates the character of each applicant with exceeding care, and a secret ballot must be passed before gaining admittance to the Order.

The methods of protection to the funds of the Order are as complete as can be given.

ARTICLE I.

NAME.

The name of this Grand Lodge shall be "The Grand Lodge of the Ancient Order of United Workmen of the Province of Ontario."

ARTICLE II.

HOW CONSTITUTED.

SECTION 1. The Grand Lodge shall consist of its Grand Officers and of the Representatives of the subordinate Lodges in the Province of Ontario, who have received the P. M. W. Degree, any eight of whom being present, may open and close this Grand Lodge; but, at any general or special session of the Grand Lodge, the presence of the Representatives of not less than ten subordinate lodges shall be necessary to constitute a quorum for the transaction of business.

SEC. 2. Past Master Workmen of lodges in this jurisdiction, who shall have received the P. M. W. Degree, and who are in good standing, shall be entitled to admission to this Grand Lodge as visitors, but shall have no compensation. No brother in arrears on a beneficiary assessment shall be considered in good standing.

SEC. 3. Each subordinate lodge shall be entitled to one representative, who shall be elected at the last stated subordinate lodge meeting in December, to serve for the term of one year from and after the third Tuesday in February following such election.

In case of a vacancy in the office of Representative, the same may be filled by an election at any stated meeting thereafter, and in case no stated meeting shall be held between the date of the occurrence of such vacancy and any

session of this Grand Lodge, a special meeting may be called for that purpose, of which proper notice shall be given. The certificate of such Representative so elected shall set forth the fact and cause of such vacancy. Subordinate lodges instituted after the time of the annual election, shall be represented therein by the P. M. W. installed at the institution of such lodge. In case of a contested election or a protest to the admission of a Representative, the Committee on Jurisprudence shall, without delay, examine the papers, evidence and contestants, and report the facts to the Grand Lodge.

SEC. 4. Every Representative to this Grand Lodge must be a P. M. W. in good standing in his subordinate lodge, and must present to this Grand Lodge credentials properly signed and attested with the seal of the subordinate lodge attached, certifying that he is a P. M. W., and has been duly elected a Representative from such lodge.

All P. M. W. previous to their being admitted to this Grand Lodge, must present certificates setting forth that they have passed the M. W's. chair, or were created at institution of new lodge, or elected to fill a vacancy arising from any cause whatever, and are in good standing, properly signed, attested by the seal of the subordinate lodge

A duplicate copy of each Representative's certificate must accompany the annual returns of each subordinate lodge.

SEC. 5. Each Representative shall be entitled to but one vote, provided however, that when the ayes and nays are called for by any three Representatives, and at all elections for Grand Lodge Officers, Trustees and Representatives to the Supreme Lodge, each Representative will be entitled to as many votes as there were members of the lodge rep-

resented by him at the date of the last report made by said lodge to this Grand Lodge; Provided, that the Representative of a lodge instituted after date of the annual election for subordinate lodges shall be entitled, upon the call of the ayes and nays, and at election for Officers, Trustees and Representatives to the Supreme Lodge, to but as many votes as there were charter members of his lodge.

SEC. 6. The G. M. W. shall only be entitled to vote as such Officer whenever upon any question there shall be a tie.

ARTICLE III.

OFFICERS.

SECTION 1. The elective Officers of this Grand Lodge shall be as follows: GRAND MASTER WORKMAN, GRAND FOREMAN, GRAND OVERSEER, GRAND RECORDER, GRAND RECEIVER, GRAND GUIDE, GRAND WATCHMAN, who shall be elected by ballot on or before the second day of each regular session of this Grand Lodge, and each officer shall retain the powers and perform the duties of his office for one year, or until his successor has been legally elected and installed. The retiring G. M. W. shall take the chair of the P. G. M W., and as such P. G. M. W. shall be entitled to mileage and per diem.

SEC. 2. This Grand Lodge shall elect by ballot at the time of the election of Grand Lodge Officers, three Representatives to the Supreme Lodge, who shall hold their office for one year from and after the date of such election.

SEC. 3. All P. M. W. who have received the P. M. W. Degree as Representative or otherwise, shall be eligible to any office in this Grand Lodge.

SEC. 4. A majority of the votes cast shall be necessary to elect, but no vote shall be counted which may be given for

anyone not in nomination. When only one nomination shall be made for an office, the Grand Lodge may elect by acclamation.

ARTICLE IV.

MEETINGS.

SECTION 1. This Grand Lodge shall hold an annual session on the third Tuesday in February of each and every year, at such place in the Province of Ontario as the previous Grand Lodge shall elect.

Special sessions may be called by the G. M. W. whenever he may deem it necessary for the advancement of the Order, and it shall be his duty to call such sessions when requested in writing by the Trustees.

ARTICLE V.

POWER.

SECTION 1. This Grand Lodge shall have jurisdiction over all subordinate lodges of the A. O. U. W. in the Province of Ontario; it shall have the right and power of granting charters, of suspending or taking away the same on proper cause; of receiving and hearing all appeals; of redressing all grievances arising in the lodges under its jurisdiction; of enacting laws for its government and support, provided the same do not conflict with the laws of the Supreme Lodge.

COMMITTEES.

SEC. 2. At each annual meeting, the Grand Master Workman shall appoint the following standing committees:

1st. A committee of three on Finance, to examine all bills presented to the Grand Lodge or its Officers; to make out a pay roll showing the mileage and per diem due each member; to approve all contracts for printing and supplies;

to examine the books and accounts of the Grand Lodge Officers and Trustees whenever required to do so by the Grand Lodge or G. M. W.; to submit at each annual meeting a report of their acts; to accept and approve all bonds required of Grand and subordinate Lodge Officers and Trustees; to audit all bills and accounts presented to the Grand Lodge, and transact such other business as may be referred to them. No Grand Lodge Officer or Trustee shall be eligible to act as a member of the Finance Committee.

2d. A committee of three on Jurisprudence, to examine and report upon all appeals and grievances from subordinate lodges and the members thereof referred to it by the Grand Lodge or G. M. W.; to examine and report upon the Rules, Regulations and By-Laws of subordinate lodges; to examine and report upon all questions of law and usage submitted to them by the Grand Lodge or G. M. W. When the Grand Lodge is not in session their report shall be made to the G. M. W., and the Laws, Rules and Regulations of the subordinate lodges aforesaid shall have no binding force until approved by the Grand Lodge or G. M. W.

These Committees shall be appointed at the close of each annual meeting, to serve for one year.

Special committees may be appointed by the Grand Lodge or Grand Master Workman from time to time, as circumstances may require.

ARTICLE VI.

POWERS AND DUTIES OF OFFICERS.

SECTION 1. The sitting Past Grand Master Workman shall install the Grand Lodge Officers, and perform such

other duties as are enjoined by the Laws, Rules and Regulations of the Order, or as the Grand Master Workman may direct during the Grand Lodge session.

SEC. 2. It shall be the duty of the G. M. W. (and he has the power) to preside in the Grand Lodge; to exercise and discharge the executive functions of the Grand Lodge when it is not in session; in person or by proxy to convene any subordinate lodge within the jurisdiction, to preside therein; to inspect their proceedings, and require their conformity to the Laws, Rules and Regulations of the Order; to suspend the charter of any lodge when in his judgment the welfare of the Order may require it; to decide, subject to the approval of the Grand Lodge, all questions of law and usage; to issue his dispensation to any regular lodge to make a M. W., or confer any degrees without delay; to appoint and convene standing and special committees, and in case of a vacancy in any office or committee, to fill such vacancy; in person or by proxy to institute lodges and dedicate halls for lodge meetings; to grant dispensations for the organization of subordinate lodges within the Province, and upon granting such dispensations, he shall notify the Grand Recorder thereof, and also furnish him with a list of the officers elected and installed; to appoint from the P. M. W. such deputy or deputies as he may deem necessary, and may require of such deputy a bond in such a penalty as he may determine, and may revoke such appointment at pleasure; to require the attendance of, and information from any Officer of the Grand Lodge respecting his office; to draw warrants during the interim of the session of this Grand Lodge upon the Grand Receiver for sums necessary to defray contingent expenses, or to pay death losses, or to pay salaries of officers. Provided, however, that such ac-

counts are first audited by the Chairman of the Finance Committee. At the annual meeting of the Grand Lodge, he shall present a report in detail of all his acts during recess. He shall sign all official documents emanating from the Grand Lodge, and perform such other duties as may be required of him by the Grand Lodge.

SEC. 3. In case of the death, resignation, absence, or inability to act of the Grand Master Workman, or vacancy in his office, the Grand Foreman, the Grand Overseer, and the acting P. G. M. W. shall in succession succeed to his prerogatives and duties for all purposes. In the absence of all these officers, the oldest past officer of the Grand Lodge present, according to rank, shall preside.

SEC. 4. The G. F. shall assist the G. M. W., and in his absence he shall preside over the Grand Lodge; and in case of the removal, death, resignation or inability of the G. M. W., that office and its duties shall devolve on the G. F. for the time being, and at the expiration of the term, he shall receive all the honors of the office of G. M. W.

SEC. 5. The G. O. shall render the G. M. W. such assistance as may be required by the Laws, Rules and Regulations of the Order.

SEC. 6. The G. G. shall assist in preserving order, examine and introduce Representatives and new members, and perform such other duties as are required of him by the G. M. W.

SEC. 7. It shall be the duty of the Grand Recorder to record the transactions of the Grand Lodge; to receive, duly file and safely keep all papers and documents of the Grand Lodge; to prepare, sign and certify all charters, dispensations and other instruments emanating from the Grand Lodge, and, when necessary, affix the seal of the Grand

Lodge thereto; to keep an accurate account of all moneys received and paid out by himself, and of all drafts or warrants drawn on the Grand Receiver, and to report the same to the Grand Lodge annually; to pay over to the Grand Receiver all moneys coming into his hands, within thirty days of the receipt thereof; also the Lodges that have neglected to render proper returns and are in arrears, and such general information as to the state of the lodges and of the Order, as may be proper for the information or action of the Grand Lodge; to conduct the correspondence of the Grand Lodge; he shall adjust all losses, and in settlement thereof shall prepare and countersign an order on the Grand Receiver payable to the party entitled, and forward the same to the Recorder of the subordinate lodge of which the deceased was a member; he shall publish on or before the first day of each month, a full statement, by lodges, of all beneficiary funds received from each subordinate lodge, together with the names of rejected candidates, and forward to each subordinate lodge in his jurisdiction, one copy. The correctness of such statement shall be attested to by the Grand Lodge Finance Committee. He shall attend, with all books and papers under his control, on all meetings of the Grand Lodge, and perform such other duties as may be prescribed by the Laws, Rules and Regulations of the Order, and as may from time to time be required by the Grand Lodge. He shall execute a bond in such penalty as may be fixed by the Grand Lodge, for the faithful discharge of the duties of his office.

SEC. 8. It shall be the duty of the Grand Receiver to take charge of all the funds and property of the Grand Lodge not otherwise disposed of; pay all orders drawn on him by the Grand Master Workmen, attested by the Grand

Recorder, with the seal of the Grand Lodge attached, and to render in writing to the Grand Lodge at each annual meeting, and oftener if required by the Grand Lodge or the Grand Master Workman, a true and perfect account of his receipts and expenditures, by items, and from whom received and to whom paid, and the amount of funds and property in his hands, and, when required by the Grand Lodge or the Grand Master Workman, to deliver to the Finance Committee, for examination, the books and vouchers pertaining to his office. He shall keep two separate and distinct funds, viz: The General Fund and the Beneficiary Fund, and the said Beneficiary Fund shall be used and paid out only to pay death losses. He shall execute a receipt for all moneys coming into his hands, stating therein on what account the same is received, and he shall, in all cases, cause said receipt to be countersigned by the Grand Recorder. He shall, before entering upon the discharge of his duties, execute and file with the Grand Master Workman, an official bond, in such penalty as may be fixed from time to time by the Grand Lodge, payable to the Grand Lodge, such bond to be approved by the Grand Lodge, and conditioned that he will pay or deliver on demand to the Grand Lodge or the Grand Master Workman of the Grand Lodge, or to his successor in office, or properly account for, all funds and property of the Grand Lodge, or any other account that shall come to his hands as Grand Receiver, and shall in all respects faithfully discharge the duties devolving upon him as Grand Receiver, under the Constitution and rules and regulations of the Grand Lodge; and should the Grand Receiver fail or refuse for twenty days after his election to execute and have approved the bond herein required, it shall be the duty of the Grand Master Workman, with the approval of the Grand Fore-

man and the Grand Overseer, to appoint another Grand Receiver, who shall execute a bond as herein required, and enter upon the discharge of the duties of the position. Provided, that the Grand Receiver shall not be allowed to discharge any of the functions of his office, or receive any of the moneys belonging to the Grand Lodge, until the bond herein provided for has been duly filed and approved, as herein provided; and the Grand Receiver shall not deliver or pay over to his successor in office any of the funds of the Grand Lodge until notified by the Grand Master Workman that the bond of his successor herein provided for has been filed and approved. The Grand Receiver shall perform such other duties as may from time to time be required of him by the Grand Lodge.

SEC. 9. The remaining officers of the Grand Lodge, shall perform such duties as are appropriate to their respective stations, and as may from time to time be required by the Grand Lodge.

SEC. 10. Any Grand Officer may be removed from his office for conduct not worthy of his standing in the Order, or inattention to the duties of his office, but he shall be entitled to a fair trial, and two-thirds of the votes of the members present shall be necessary for removal: Provided, the Grand Master Workman may suspend any officer from the performance of the duties of his office, whenever, in his judgment, it is necessary for the interests of the Order, and any officer so suspended shall be entitled to a trial at the next session of the Grand Lodge; provided, that he may appeal to the Committee on Jurisprudence, whose decision shall be final until the next session of the Grand Lodge. No officer shall officiate in the Grand Lodge during the time occupied in his trial. Should the

Grand Master Workman be under charges, a Past Grand Master Workman, if one be present, shall preside while any question arising therefrom shall be under consideration.

ARTICLE VII.

BENEFICIARY ARTICLE.

SECTION 1. Upon the death of a M. W. degree member in good standing, of a Subordinate Lodge of the Order, under the jurisdiction of the Grand Lodge of the Ancient Order of United Workmen of the Province of Ontario, such person or persons as said member may have directed, while living, shall be entitled to receive of the Beneficiary Fund of the Order, the sum of two thousand dollars; provided said member shall have complied in all particulars with all the laws, regulations and requirements of the Order, and with the following conditions:

SEC. 2. Each member, upon receiving the J. W. degree and applying for the M. W. degree, shall make an application for the rights, privileges and benefits of the Order, in substance as follows, which shall be attested by the Recorder of the Subordinate Lodge, with the seal attached:

Form of Application.

ANCIENT ORDER OF UNITED WORKMEN,
BENEFICIARY DEPARTMENT.

Application for a Beneficial Certificate.

To the Grand Lodge of the Ancient Order of United Workmen of the Province of Ontario:

I,———, having made application for the M. W. degree in ——— Lodge, No.——, of the Ancient Order of United Workmen of the Province of Ontario, do hereby agree that compliance on my part with all the laws, regulations and requirements which are or may be here-

after enacted by said Order, is the express condition upon which I am entitled to participate in the Beneficiary Fund, and have and enjoy all the other benefits and privileges of said Order.

I certify that the answers made by me to the questions propounded by the medical examiner of this Lodge, which are attached to this application and form a part thereof, are true.

I further agree that the certificate to be issued hereon shall have no binding force whatever until I shall have taken the M. W. degree of said Order, and signed the Constitution and By-Laws thereof.

I hereby authorize and direct that the amount to which I may be entitled of said Beneficiary Fund, shall, at my death, be paid to——

[Seal.] ——— ———

Attest: —— ——Recorder. Applicant.

SEC. 3. Each applicant, upon signing the aforesaid application for certificate, shall pay to the Financier the sum of two dollars, one dollar of which shall be known as the Beneficiary Fund, and shall be placed as hereinafter provided; the remaining one dollar to be forwarded by the Recorder of the subordinate lodge to the Grand Recorder (the same to be placed by him in the Grand Lodge general fund,) together with the aforesaid medical examiner's report and application for certificate.

SEC. 4. The Grand Lodge shall issue or cause to be issued, all certificates of the Beneficiary Fund, which certificate shall be in substance as follows:

BENEFICIAL CERTIFICATE.

THE GRAND LODGE OF THE ANCIENT ORDER OF UNITED WORKMEN OF THE PROVINCE OF ONTARIO.

No.—— $2.000.

This certificate, issued by the authority of the Supreme Lodge of the Ancient Order of United Workmen witnesseth: That Brother——, a M. W. degree member of —— Lodge, No. ——, of said Order, located at——, in the Province of Ontario, is entitled to all the rights and privileges of membership in the Ancient Order of United Workmen of the Province of Ontario, and to

participate in the Beneficiary Fund of the Order, to the amount of two thousand dollars, which sum shall, at his death, he paid to——.

This certificate is issued upon the express condition that said—— shall, in every particular, while a member of said Order, comply with all the laws, rules and requirements thereof.

In witness whereof, the Grand Lodge of the Ancient Order of United Workmen of the Province of Ontario has caused this certificate to be signed by its Grand Master Workman and Grand Recorder, and the seal thereof to be attached, this——day of——, one thousand eight hundred and—— —.

—— ——G. M. W.

[Seal.] Attest:—— —— G. Recorder.

We, the undersigned, M. W. and Recorder of——Lodge, No.——, do hereby countersign this certificate and attach the seal of this Lodge hereto, rendering the same valid and in full force, this —— day of ——18—.

—— —— M. W.

[Seal, Sub. L.]

—— —— Recorder.

SEC. 5. Upon application for certificate as aforesaid, the Grand Recorder shall immediately issue and forward the certificate to the subordinate lodge, bearing date of application, where it shall be countersigned by the Master Workman, with the seal of the subordinate lodge attached, attested by the Recorder, and when the applicant has received the M. W. Degree, the certificate shall be delivered to him, a record be made of the same in the books of the Lodge, and he shall, from such date, be entitled to all the rights and privileges of the Order in accordance with the laws, rules and regulations of the Grand Lodge, and of the Supreme Lodge; provided, that in case the beneficiary certificate is not present at the time the applicant receives the M. W's. degree, he shall be entitled to participate in the Beneficiary Fund until such time as said certificate shall be received by the Lodge, the same as though said certificate had been delivered at the time said degree was received.

SEC. 6. It shall be the duty of the Grand Recorder to keep a separate and distinct account with each subordinate lodge in his jurisdiction, showing a full register of each certificate issued, and to whom, in said Lodge; and from the monthly reports of the subordinate lodges he shall keep a full record of the status of all certificates so issued.

SEC 7. Each subordinate lodge shall make full report to the Grand Recorder every thirty days, of all certificates suspended, annulled, withdrawn, or renewed.

SEC. 8. Upon the death of any Brother lawfully entitled to participate in the Beneficiary Fund as hereinbefore provided, it shall be the duty of the subordinate lodge of which he was a member, to notify officially by prescribed form of death notice, the Grand Recorder, who shall, on the first day of the following month, notify each subordinate lodge in his jurisdiction, when the Beneficiary Fund on hand in each subordinate lodge (the same being one dollar for each valid certificate, and such sums as may have been received for certificates renewed,) shall immediately be forwarded to the Grand Recorder, and a record thereof be entered upon the minutes. Each subordinate lodge shall then make an assessment of one dollar upon each member who has received the M. W. degree. Provided, such member has received the M. W. degree prior to the date of the death on which the assessment is made. Written notices of assessments shall be made and sent by the Financier, bearing date of not later than the 8th day of the month in which the notice was issued by the Grand Recorder. Twenty days from date of such notice by the Financier, and not later than the 28th day of said month in which said notice of assessment was given, any member having failed or neglected to pay said assessment into the Beneficiary Fund

in his subordinate lodge, shall forfeit all his rights under said certificate. Should two or more notices of assessments be received at the same time, the subordinate lodge shall immediately forward the Beneficiary Fund on hand, as hereinbefore provided, which amount shall pay one notice. On or before the first day of the following month it shall forward to the Grand Recorder one dollar for each valid certificate so held at that time under its jurisdiction, for each remaining notice. Any subordinate lodge failing or declining to make returns as above, so as to insure their receipt by the Grand Recorder during the first week of each month, shall again be notified by the Grand Recorder, and should such returns fail to be made within one week from the date of said second notice, all certificates under the jurisdiction of said Lodge shall stand suspended until said returns are made.

SEC. 9. The Financier of each subordinate lodge shall keep a book, wherein all assessments of the Beneficiary Fund shall be entered against each member holding a valid certificate; such entry shall be made bearing date of the first meeting night, and not later than the 8th day of the month in which said notice was received. On the meeting night previous to or upon the 28th day of each month, he shall furnish the Lodge with the names of the members who are in arrears on such assessments, and the Recorder shall place the same on the minutes of the Lodge, and unless paid previously to the 29th day of each month he shall mark such certificates and members as suspended on the certificate register-book, affixing the date thereto. The Financier shall, upon the receipt of any arrearages from beneficiary assessments, as provided for in Sec. 10, 11, 12 and 13 of this Article, pay the same into the Beneficiary

Fund (said amount from arrearages to be forwarded to the Grand Recorder upon the first order on said fund thereafter,) and notify the Lodge of the same, and the Recorder shall so place it on the minutes of the Lodge, and mark the certificate so paid as renewed on the certificate register-book, affixing the date thereto.

SEC. 10. Any member who renders void his certificate by reason of non-payment of assessments thereon, may renew the same at any time within a period of three months from the date of the forfeiture thereof; provided he shall pay all assessments that have been made during that time.

SEC. 11. Any member in arrears on beneficiary assessments for a term exceeding three months, must again be examined by the medical examiner of the Lodge, whose report shall be in the manner and form as prescribed by the Grand Lodge, and shall recommend the applicant for membership. He shall pay all arrearages of beneficiary assessments, and in addition thereto shall pay into the treasury of the subordinate lodge the sum of not less than two dollars, when he shall again be reinstated to membership, and his beneficiary certificate be renewed; provided, that by a vote a majority of the Lodge consent thereto. If the application for renewal be approved, the medical examiner's report, together with notice of the renewal of his beneficiary certificate, shall be forwarded to the Grand Recorder; if rejected, the amount deposited for renewal shall be returned to the applicant.

SEC. 12. Any member in arrears for the period of six months shall stand suspended from all benefits and privileges in the Order. His beneficiary certificate shall be reported to the Grand Recorder as annulled, and he shall not again be admitted to membership, except as provided for in Sec. 13 of this Article.

SEC. 13. Any member holding a final card, or a member suspended from the Order by reason of non-payment of dues or arrearages of beneficiary assessments, applying to be reinstated, shall pay the amount he was in arrears at the date of his suspension, under the provisions of Sec. 11 of this Article, and in addition thereto a sum of not less than ten dollars, which sum shall be appropriated to what shall be known as the Library Fund, and used for no other purpose than the establishing of a library for the use of the members of the Lodge, in accordance with such rules and regulations as the Lodge may establish. He shall make application in the same manner and form as that prescribed for admission to membership, but shall not be liable for any initiation or degree fees. If his application be approved, he shall deposit one dollar in the Beneficiary Fund in the subordinate lodge; and the Recorder shall immediately notify the Grand Recorder of his reinstatement and renewal of his beneficiary certificate. If rejected, the amounts as above specified shall be returned.

SEC. 14. Any member suspended or expelled from the Order, for any cause whatever, forfeits all claim to the Beneficiary Fund.

SEC. 15. The Financier of the subordinate lodge shall pay over to the Receiver, each meeting night, all beneficiary moneys, taking his receipt therefor, and make report thereof in writing, which shall be entered on the minutes, which moneys shall be forwarded by the Receiver to the Grand Recorder, according to the provisions of Sec. 8 of this Article. Upon the payment of each assessment notice the subordinate lodge shall forward to the Grand Recorder, in addition to the Beneficiary Fund, the sum of fifty cents, which shall be placed in the Grand Lodge General Fund.

SEC. 16. No order shall be made by the Grand Recorder upon the Beneficiary Fund in the subordinate lodge until there is less than two thousand dollars in the Beneficiary Fund in the Grand Lodge, nor shall any such order be made except with the approval of the Grand Lodge Finance Committee. All moneys paid into the Beneficiary Fund of the Grand Lodge by subordinate lodges shall be forwarded to the Grand Recorder by draft, payable to the Grand Receiver, or otherwise as said Lodge may determine, and shall be immediately turned over to the Grand Receiver, who shall, in all cases, receipt therefor through the Grand Recorder, who shall keep an accurate account thereof. Upon the receipt of the official notice of the death of a member entitled to the Beneficiary Fund, the Grand Recorder shall promptly adjust the loss, and in settlement thereof shall prepare an order on the Grand Receiver, which shall be signed by the G. M. W. and countersigned by the Grand Recorder *and the Chairman of the Finance Committee*, payable to the party or parties entitled, and forward the same to the Recorder of the subordinate lodge of which the deceased was a member; and said Lodge shall see that the same is properly endorsed, and that the beneficiary certificate held by the deceased is properly receipted, and shall take up and forward it at once to the Grand Recorder, who shall cancel and file the same.

The Grand Recorder shall, on or before the first day of each month, make full statement of all receipts and disbursements of Beneficiary Fund; the correctness of which statement shall be attested by the Grand Lodge Finance Committee, and the same sent to each subordinate lodge, and a copy thereof sent to the Supreme Recorder.

SEC. 17. Any member holding a beneficiary certificate,

desiring at any time to make a new direction as to its payment, may do so by authorizing such change in writing on the back of his certificate in the form prescribed, attested by the Recorder, with the seal of his subordinate lodge attached, and by the payment to the Grand Lodge of the sum of fifty cents.

SEC. 18. In instituting new Lodges, the applications and medical examiner's certificates of the charter members thereof, shall be attested and approved by the instituting officer, and in such cases the degree of Master Workman may be conferred before the issuance of beneficiary certificates; the instituting officer, as soon as the Lodge is organized, forwarding to the Grand Recorder said applications and medical examiner's certificates with the required fee. Provided, that no examination shall be accepted unless made by a legally qualified medical practitioner of the Province of Ontario.

ARTICLE VIII.

REVENUE.

The assessments for revenue made by the Grand Lodge shall be prescribed from time to time, by the regulations thereof, and of which due notice shall be given to all concerned. Any subordinate lodge failing to pay all assessments made upon it, or to make returns as required, hall forfeit all right to representation in the Grand Lodge, and the names of its Representatives shall not be enrolled as members of the Grand Lodge. If such assessments be not paid within thirty days after notice thereof, the Grand Master Workman shall suspend the charter of such delinquent Lodge, from all rights and privileges of the Beneficiary Fund and of the Order. Provided, that such suspension

shall not affect the status of any member who has paid and continues to pay his assessments within the period provided by law.

Said suspension may be removed at any time within three months, upon the payment of all assessments due, if in the opinion of the Grand Master Workman, the welfare of the Order may so require.

ARTICLE IX.

APPEALS.

Any member of any subordinate lodge under the jurisdiction of the Grand Lodge, may appeal to the Grand Lodge or to the Grand Master Workman from the decision of such subordinate lodge. Notice in writing of such appeal must be given to the Master Workman of the subordinate lodge, within thirty days from the date of such decision; and within sixty days from the date of such decision, unless good cause to the contrary be shown, not the result of any fault or negligence on the part of the appellant, he must file with the Grand Master Workman or the Grand Lodge, a full transcript of all the records and proceedings had, including the evidence, if any, pertaining to the matter, from the decision of which the appeal is taken. This transcript must be prepared by the Recorder of the subordinate lodge, and for which the appellant must pay, in advance, if required, at the rate of ten cents per hundred words therein.

ARTICLE X.

ALTERATIONS AND AMENDMENTS.

Alterations and amendments to this Constitution may be made at any annual meeting of the Grand Lodge, by a vote

of two-thirds of the entire number to which the members enrolled at such meeting are entitled.

The Grand Lodge may adopt such regulations and general laws, as may be deemed necessary for the welfare of the Order, not inconsistent with the provisions of the Constitution, and alter, amend, or abrogate such laws so adopted.

BY-LAWS.

SECTION 1. After the opening of the Grand Lodge, the order of business shall be as follows: viz.

1. Appointment of a special Committee on Credentials and Returns.
2. Conferring of Degree of P. M. W. and admission of members.
3. Reading of the Records.
4. Report of the Grand Master Workman.
5. Reports of other Grand Lodge Officers.
6. Reports of Standing Committees.
7. Reports of Special Committees.
8. Miscellaneous Business.
9. Election of Grand Lodge Officers.
10. Installation of Officers.
11. Appointment of Committees.

SEC. 2. This order of business may at any time be suspended or changed by a two-thirds vote.

SEC. 3. At special sessions the order of business shall be such as the G. M. W. may direct.

COMPENSATION.

SEC. 4. The Grand Lodge Officers, except the Grand Recorder, Representatives to the Grand Lodge, and the members of the Committees on Finance and Jurisprudence, shall receive three dollars per diem for each full day's actual attendance upon all annual and special communications, and three cents per mile for each mile traveled in going to, and returning from the same, the distance to be

determined by the Finance Committee upon the basis of the shortest mail route. Provided: that no Representative shall receive either mileage or per diem unless the dues to the Grand Lodge of the Lodge which he represents shall previously have been paid or remitted.

SEC. 5. When, under any circumstances, it should be actually necessary for the Grand Master to visit a lodge, he shall receive the sum of three dollars per day, and three cents per mile for actual travel.

SEC. 6. The Grand Recorder shall receive an annual salary of (said salary to be fixed at each annual session) and mileage at the rate fixed in the preceding section for actual attendance at the sessions of the Grand Lodge.

SEC. 7. The Officers, and members of Standing and Special Committees, when convened by the Grand Master Workman, shall be entitled to receive mileage and per diem at the rate fixed by Section 4, for actual attendance.

GRAND LODGE REVENUES.

SEC. 8. The Revenues of this Grand Lodge shall be derived as may be otherwise provided in these By-Laws and from the following sources:

FIRST. For every charter to form a new lodge, the petitioning members shall deliver to the Grand Master Workman, to be by him delivered to the Grand Recorder, a draft for one hundred dollars, payable to the order of said Grand Recorder.

SECOND. For every dispensation, after the first, the sum of fifty cents.

THIRD. For each Beneficial Certificate, the sum of one dollar.

FOURTH. Each chartered lodge in the jurisdiction shall

pay to the Grand Lodge semi-annually as dues, twenty-five cents per capita tax for every member on the roll.

SEC. 9. All moneys received by any person for the use of the Grand Lodge for certificates, blanks, supplies and from any other source, shall be accounted for to the Grand Lodge, and paid to the Grand Recorder, and by him turned over to the Grand Receiver.

CHARTERED LODGES.

SEC. 10. No lodge chartered by this Grand Lodge shall proceed to work, until the election and installation of its officers.

SEC. 11. All lodges in this jurisdiction shall provide working tools, furniture and clothing, and keep their lodge rooms at all times secure and in good order.

BOOKS AND ACCOUNTS.

SEC. 12. The books, accounts and reports of lodges in this jurisdiction, shall cover and include two terms or periods of six months in each year, the first to commence January first and end with June thirtieth, and the second to commence July first and end with December thirty-first, and it shall be the duty of the Recorder of each lodge to make semi-annual reports to the Grand Lodge, at the close of each of said terms, of the names of those elected to and who have received the three degrees during the term; the names of brothers admitted by card, suspended or expelled, and the cause of such suspension or expulsion; the number rejected and deceased; a list of all brothers relieved, with the amount paid for that purpose; the amount of receipts, specifying the source and fund; the total amount on hand and invested; the result of the election of officers, and the names of the officers; and shall attach to each annual re-

port duplicate certificates, showing who are entitled to receive the degree of P. M. W., and who has been elected as Representative to the next session of the Grand Lodge. Such reports shall be signed by the Recorder, and attested by the M. W., with seal of the lodge attached, and with the order for the per capita tax shall be delivered to the installing officer previous to the installation of the officers for the succeeding term; provided that in cases where lodge officers are elected for one year, said report for the term ending June thirtieth, with the amount of the per capita tax, shall be delivered to the G. M. W. or his deputy on or before the first stated meeting in July following.

BONDS.

SEC. 13. The G. M. Workman, Grand Recorder and Grand Receiver, shall each give bonds, with sufficient sureties, to the Grand Lodge, in the sum of five thousand dollars, before they enter upon the discharge of their duties.

SEC. 14. Said bonds to be procured of the Canada Guarantee Co., so long as said Company's bonds shall be approved by said Grand Lodge, and expense of same shall be paid by Grand Lodge. Each constituent lodge shall require its Financier, Receiver and Trustees to give bonds, with sufficient sureties, to the Grand Lodge, to be approved by the M. W., for the faithful performance of their respective duties.

The bonds of officers shall hereafter contain the following clause. "The Beneficiary Fund which may come into my hands, shall be preserved by me intact, and paid over by me as the law of the Order directs, and in no case shall any claim which I may have against the Order, be settled or pleaded as an offset against the collection from me of any of said fund, by suit on this bond."

SEC. 15. Any lodge in this jurisdiction that is authorized to conduct its business and confer degrees in a foreign language, shall make no change or modification in the work, lectures or charges, and is required to make all reports and returns to the Grand Lodge in the English language.

SEC. 16. If any lodge in this jurisdiction shall cease to exist, the last M. W. or G. F. shall, within sixty days thereafter, transmit to the Recorder all the books, papers, jewels, furniture, funds and other property, or evidences thereof of the lodge so ceasing to exist.

SEC 17. No lodge shall surrender its charter without the consent of this Grand Lodge or of the G. M. W., so long as there are seven M. W. members thereof who desire to work under said charter, according to the laws and rules of this Grand Lodge.

SEC. 18. Whenever the charter of a lodge shall in any manner be destroyed, or shall become so defaced and illegible as to be unfit for use, or shall be stolen or surreptitiously taken and detained without the fault of the lodge or M. W., it shall be the duty of the G. M. W. to suspend its powers, and it shall be lawful for the G. M. W. to order another charter to be issued to said lodge, which charter [illegible] the same name and number, setting forth the na[illegible] the members and officers named in the first charter, [illegible] thereof, the names of the Grand Officers attached thereto, and the reasons for granting the same, which shall be signed by the G. M. W., and attested by the Grand Recorder, under the seal of the Grand Lodge, without fee.

MEMBERSHIP.

SEC. 18. No person shall be admitted to membership in any lodge in this jurisdiction, unless he be a white male, of

the full age of twenty-one, and under fifty years, (that is, not having attained his 51st birth day); of good, moral character, able and competent to earn a livelihood for himself and family, and a believer in a Supreme Being, the Creator and Preserver of the Universe.

SEC. 19. Applications for membership shall be made in writing, and signed by the applicant, stating his age, occupation and residence; and the applicant must be recommended by two members of the Lodge in good standing. Each application must be accompanied with the sum of not less than three dollars, and the certificate of a regular physician, in manner and form as directed by the Grand Lodge. The application shall be read at a stated meeting of the lodge, entered on the minutes, and referred to a committee of three, whose duty it shall be to inquire and report at the next stated meeting of the lodge, as to the character and fitness of the applicant to become a member. If the report be favorable, the applicant shall be balloted for. If the report be unfavorable, he shall be declared rejected. If a ballot is taken and the balls are all white, or only one black ball appears, the applicant shall be declared elected. If there shall appear two or more black balls, the applicant shall be declared rejected, and no other balloting for the same applicant shall take place for the space of six months thereafter.

SEC. 20. Should an applicant be rejected, the proposition fee shall be returned immediately to the member by whom he was proposed, and the Grand Recorder shall be immediately notified of such rejection. An applicant who has been elected shall be notified of his election by the Recorder within six days thereafter, and should he fail or neglect to present himself for initiation or admission for four

stated meetings of the lodge, after being duly notified of his election (unless prevented by sickness or some other unavoidable occurrence), he shall forfeit his proposition fee.

SEC. 21. The stated meetings of each lodge shall be held each week (unless special permission be granted by the Grand Lodge or Grand Master Workman to meet semi-monthly), at the place and on the day it shall appoint, with the approval of the Grand Lodge, and shall not be changed without such approval; the hour of meeting shall be prescribed in the By-Laws.

SEC. 22. Seven members, including either the Master Workman, Foreman or Past Master Workman, shall constitute a quorum for the transaction of business. The lodge shall be opened at the time prescribed by the By-Laws, if a quorum be present.

INITIATION FEE.

SEC. 23. The initiation fee, and fees for conferring the several degrees, shall be such an amount as shall be prescribed by the By-Laws of the lodge, but in no case shall it be less than five dollars for initiation, two dollars for the S. W., and two dollars for the M. W. degree; provided, that the G. M. W. may grant a dispensation to a lodge to confer the degrees for a stated period for a sum not less than five dollars.

SEC. 24. Each member, upon making application for the the third (or M. W.'s) degree, shall conform to all the requirements set forth in the Beneficiary article governing subordinate lodges. And no member shall be advanced to the third (or M. W.'s) degree until each and all of said requirements have been fully complied with.

DEGREES.

SEC. 25. The several degrees of the Order may be conferred at the stated meetings of the lodge, and not more than one degree shall be conferred on any member at the same meeting, without authority, by a dispensation, for each additional degree conferred.

SEC. 26. Any Junior or Senior Workman of good standing in the lodge, desirous of being advanced, shall cause an application to be made for his advancement, at a stated meeting of the lodge, when a ballot shall be taken, if called for, and if the balls be all white, or not more than two black balls shall appear, his application shall be granted; if more than two black balls shall appear, his application shall be rejected, and another application shall not be entertained for the same member, for the space of six months thereafter.

OFFICERS.

SEC. 27. The officers of each lodge shall be a Master Workman, Foreman, Overseer, Recorder, Receiver, Financier, Guide, and Inside and Outside Watchman, who shall, with their own consent, be elected semi-annually, by separate ballot, at the last stated meetings in the months of June and December. The retiring M. W. shall take the chair of the P. M. W., except at the institution of a new lodge, when the P. M. W. shall be elected. There shall also be three Trustees, one of whom shall be elected to serve for the term of eighteen months, in such manner as to have two remaining over at each election.

SEC. 28. To qualify a member for the office of Master Workman, he must have served one term in some subordinate office.

NOMINATIONS.

SEC. 29. Nominations for candidates for elective offices shall be made at the stated meeting immediately preceding the election, and the presiding officer shall not close the nominations until every member present has had an opportunity to speak. A member who is duly qualified may be nominated though he be absent from the meeting.

SEC. 30. No nominations for any office shall be made on the night of the election, unless a majority of the lodge consent thereto; and votes polled for members who have not been duly nominated, shall be cancelled by the tellers.

ELECTIONS.

SEC. 31. When an election is held for any officer or officers, the presiding officer shall act as a judge, and shall appoint two members who have received the Master Workman's degree, to act as tellers, who shall assist in conducting the election in a just and impartial manner; they shall keep a register of all votes polled, and should it appear that there have been more votes polled than there are legally qualified voters present, the presiding officer shall declare the ballot illegal and void, and direct another ballot to be taken immediately; each member voting shall hand his ticket to the tellers, giving his name, and the teller shall deposit it in the poll.

SEC. 32. In case there are two or more candidates for the same office, neither of whom have received a majority of all the valid votes cast for that office, the candidate who received the lowest number of votes shall be withdrawn, and another ballot taken, continuing in like manner until an election is had. The Financier shall furnish the tellers with a list of all members in good standing in the lodge, who are entitled to vote.

INSTALLATION.

SEC. 33. Officers of the Lodge who have been duly elected shall be installed at the first stated meeting in the months of July and January, unless when a vacancy is filled or a Lodge instituted, in which case the installation shall take place immediately after the election or institution; and any officer who has been duly elected, and notified thereof, failing to present himself for installation (unless prevented by sickness or other unavoidable occurrence), the office to which he has been elected may be declared vacant by the installing officer, and another election ordered forthwith to fill the vacancy.

DUTIES OF OFFICERS.

SEC. 34. The Master Workman shall preside at all meetings of the Lodge, preserve order therein, and enforce the laws, rules and regulations of the Order; decide all questions of order (subject to an appeal to the Lodge), act as judge of all elections, and declare the result to the Lodge; he shall appoint all committees, unless otherwise ordered by the Lodge; he shall sign all orders on the Receiver for such moneys as may be ordered by a vote of the Lodge to be paid; he shall not be entitled to vote, except on the election of officers, or on balloting for candidates; and when the members are equally divided on any question, he shall have the casting vote; he shall open and close the Lodge in due form; he shall call special meetings of the Lodge when requested so to do by seven members, in writing; on the night of his installation he shall appoint three members in good standing in the Lodge to serve as a Business Committee, and at the last stated meetings in June and December he shall appoint an Auditing Commit-

tee, which shall consist of three members in good standing, whose duty it shall be to audit the books and examine the accounts of the Recorder, Financier, and Receiver, and make their reports, in writing, at the next stated meeting. He shall also perform such other duties appertaining to his office as are enjoined by the laws, rules and regulations of the Order.

SEC. 35. The Foreman shall assist the Master Workman in preserving order, aid him in conducting the ceremonies, have charge of the inner door, and, in the absence of the Master Workman, shall preside in his stead, and perform such other duties as are enjoined by the laws, rules and regulations of the Order. In case of the death. resignation or inability of the Master Workman to serve, he shall fill his term, at the expiration of which he shall be entitled to all the honors of Past Master Workman.

SEC. 36. The Past Master Workman shall assist in conducting the ceremonies, and perform such other duties as are enjoined by the laws, rules and regulations of the Order.

SEC. 37. The Overseer shall perform such duties as are required of him by the laws, rules and regulations of the Order, and, in the absence of the Foreman, shall fill his place.

SEC. 38. The Recorder shall keep accurate minutes of the proceedings of the Lodge, which he shall record in a book provided for that purpose; he shall attest all orders drawn on the Receiver, make out the semi-annual report of the work and business of the Lodge for the Grand Lodge, forward the same to the Grand Recorder, properly signed and attested, with the seal of the Lodge attached; he shall, on or before the first day of each month, notify

the Grand Recorder of all rejections of candidates and expulsions of members—of the suspending, annulling or cancelling of beneficiary certificates, or re-instatements of the same, and of the date of countersigning and recording beneficiary certificates of members admitted during the preceding month; he shall conduct the correspondence and have charge of the seal and records of the Lodge; he shall notify all applicants who have been elected to membership; he shall notify the Grand Recorder of all transfers of membership into or out of the Lodge; and shall perform such other duties as are required of him in the Article on Beneficiary Fund, and as are enjoined by the laws, rules and regulations of the Order.

SEC. 39. The Receiver shall receive from the Financier all moneys received for the lodge, giving his receipt therefor; pay all orders drawn on him by the Master Workman, attested by the Recorder. He shall keep a regular and correct account of all moneys received and paid by him. He shall keep a separate and distinct account of the Beneficiary Fund, and shall, immediately upon the receipt of notice through the lodge from the Grand Recorder, forward a draft, payable to the order of the Grand Receiver, or otherwise as the lodge may determine, for the amount of the Beneficiary Fund; a receipt from the Grand Receiver through the Grand Recorder for the fund so forwarded, and excess required on each assessment, shall be his voucher to the lodge. When two or more notices are received by the lodge at the same time, he shall forward in accordance with the Article on the Beneficiary Fund. He shall have his accounts ready for settlement on the last stated meetings of June and December; and shall, at the expiration of his term of office, deliver to his successor all moneys, books,

papers and vouchers in his hands. Before entering on the duties of his office, he shall give to the Grand Lodge his bond, with approved security, for such amount as the lodge may deem satisfactory, for the faithful performance of his duty.

SEC. 40. The Financier shall keep a full and correct account between the lodge and each member; receive all moneys for the lodge, and pay the same to the Receiver before the close of each meeting, taking his receipt therefor; he shall notify all members in arrears to the amount of three months' dues, and when a member is in arrears to the amount of six months' dues, he shall notify the Master Workman of the fact; he shall at the time of the election of officers, furnish the Master Workman with a list of members of the lodge in good standing and entitled to vote; he shall make out the semi-annual returns of the finances of the lodge; he shall make out the report for the semi-annual tax due by the lodge to the Grand Lodge; he shall perform such duties as are required of him in the Article on Beneficiary Fund, and at the end of each term he shall furnish the Recorder with a list of all members, and their standing in the lodge; and perform such other duties as are required by the Laws, Rules and Regulations of the Order. He shall give bonds to the Grand Lodge, in such sum as the lodge may deem necessary, for the faithful performance of his duties.

SEC. 41. The Guide shall have charge of the regalia and other properties of the lodge, and perform such other duties as pertain to his office.

SEC. 42. The Watchmen shall perform such duties as are required of them by the Laws, Rules and Regulations of the Order.

SEC. 43. The Trustees shall have the general supervision of the land and other property of the lodge; they shall invest in such securities as the lodge may direct, such sums as are ordered to be drawn from the Receiver for that purpose, and deposit the vouchers with the Receiver; they shall have the custody of all securities of the lodge for money loaned or invested; they shall collect or realize all such sums when so directed by the lodge; they shall collect all interest, rents, and other moneys arising from all investments belonging to the lodge, and pay the moneys collected by them to the Financier; they shall, at the last stated meeting at the close of every term, report their transactions to the lodge, and make an inventory of all properties of the lodge. Before entering upon the duties of their office, they shall each give bonds to the Grand Lodge with approved security, for such sum as the lodge may require, for the faithful performance of their duties.

SEC. 44. The Business Committee shall serve for the term of six months, and it shall be their duty to correspond with the different lodges, to ascertain whether members are out of employment, and where vacancies are to be filled; to do all in their power to find employment for those who are without it; they shall report weekly to the lodge all such vacancies, and members of the Order who are out of employment; also, the members for whom they have procured employment during the week. All members who are out of, and desire employment, should notify the Business Committee to that effect.

SEC. 45. The Master Workman, Foreman and Overseer shall constitute the Relief Committee, of which the Master Workman shall be the Chairman. Their duty shall be to visit sick and disabled members of the lodge, and report at

each stated meeting the condition of such members, and in such cases as they may deem necessary, they may suggest to the lodge such pecuniary assistance as they believe is needed. Each member of the lodge, previous to the stated meeting of the lodge, shall be subject to the orders of the Master Workman in attending to sick or disabled members, and should any member fail or neglect to perform such duty, having been notified by the Master Workman, he shall, for each neglect or failure, be fined a sum not less than one dollar.

SEC. 46. Each member of the lodge shall pay into the funds thereof, as dues, such sums as shall be prescribed by the By-Laws of the lodge, to commence with the date of his receiving the third (or M. W.'s) degree.

SEC. 47. Any member who neglects or refuses to pay the dues as fixed by the By-Laws of the lodge, for the period of three months, shall not be entitled to vote, and shall be disqualified from holding office. And if neglecting or refusing to pay for the period of six months, he shall be reported to the lodge by the Financier, and the Master Workman shall, unless otherwise directed by the lodge, thereupon declare such member suspended from the Order.

SEC. 48. Any member who has been suspended from all the benefits and privileges of the Order by reason of nonpayment of dues, or arrearages of Beneficiary Fund, applying to be reinstated, shall pay the amount he was in arrears at the date of his suspension, and shall conform to all requirements of the article of the Constitution on Beneficiary Fund. He shall apply in writing to be reinstated, which application shall be referred to a committee of three, whose duty it shall be to investigate his character and fitness for membership, and report their opinion in writing, at a sub-

sequent meeting of the lodge; whereupon a ballot shall be taken under the same rules and restrictions as upon the first application for membership. If rejected, the aforesaid amount of arrearages shall be returned.

SEC. 49. Any member who has been indefinitely suspended or expelled by the lodge (except for non-payment of dues or assessments), shall not be restored to membership except by permission from the Grand Lodge, [illegible] case the Grand Lodge is not in session, by permission of the Grand Master Workman. He shall also comply with all the requirements of Sec. 47 of these By-Laws.

BENEFITS.

SEC. 50. Any member of the lodge entitled to benefits by the provisions of the By-Laws of the lodge, who, through sickness or other disability, is unable to follow his usual business, or some other occupation, shall be considered a beneficiary member, entitled to receive such weekly benefits as the By-Laws prescribe; provided, that such member is not in arrears to the Lodge to the amount of three months' dues, and that he is a member of the Master Workman's degree, and that his sickness or disability is not of a permanent character, or such as does not prevent other men, similarly afflicted, from pursuing their avocations; and provided that his sickness or disability has not originated from intemperance, vicious or immoral conduct; and provided he is not disabled by any disease or infirmity by which he was afflicted previous to his initiation into the lodge; and provided that the lodge may reduce the benefits for a sick brother fifty per cent., if the lodge has been paying him sick benefits for the space of six months. Any member who shall be taken sick or disabled, while in arrears to the

amount of three months' dues, cannot, by payment of his arrearages, become beneficial during such sickness; nor can a brother while receiving benefits from the lodge become in arrears, so as to debar him from them, the Master Workman being authorized to pay the Financier from the amount drawn for his weekly benefits, a sum sufficient to prevent his becoming in arrears to the lodge to the amount of three months' dues; nor shall a member be entitled to the weekly benefits while charges are pending against him, under the penal provisions of the laws; but, if after due trial, he shall be acquitted or exonerated, he may claim benefits for the time.

REMOVALS AND VACANCIES.

SEC. 51. If any officer shall absent himself from three successive stated meetings of the lodge (unless prevented by sickness or some other unavoidable cause), the Master Workman may declare his office vacant.

SEC. 52. Any officer may be removed for inattention to his duties, or conduct unbecoming an officer of the Order; and vacancies occurring by reason of death, resignation or otherwise, shall be filled in the manner of the original selection, to serve the remainder of the term; but in case of a vacancy in office, nominations, election and installation may take place at the same meeting of the Lodge.

SEC. 53. Every officer against whom charges are preferred shall have a fair and impartial trial, in accordance with the laws, rules and regulations of the Order, and unless otherwise ordered by the lodge, he shall officiate until the charges preferred against him shall have been determined.

DISPUTES AND GRIEVANCES.

SEC. 54. Any member of the lodge between whom may

arise any disputes, difficulties, or grievances, may specify the same to the presiding officer, in writing, who shall appoint a committee of three members who have attained the M. W. degree, whose duty it shall be to examine the parties, their proofs and witnesses, fairly and impartially, and report their decision to him; he shall communicate the same to the parties concerned, when, should the dissatisfaction continue, the whole matter shall be brought before the Lodge, and undergo a regular form of trial: provided, however, that a member having alleged a dispute, difficulty or grievance, against another, which shall be proved false or malicious, he shall for the first offense, be fined in a sum not less than three dollars, and for the second offense, be suspended as a dangerous disturber of the peace and harmony of the lodge, in accordance wtth the Laws, Rules and Regulations of the Order.

CHARGES AND TRIAL.

SEC. 55. In all cases of charges or complaints against any officer or member of the lodge, for violation of any law or requirement of the lodge or the Order, or for improper or immoral conduct, the case shall be proceeded with and trial had in the manner and form prescribed by the general laws of the Order.

SEC. 56. Should any officer or member be found guilty of any charge, it shall be the duty of the lodge to prescribe the punishment; provided, that to remove an officer or suspend a member, shall require a two-thirds vote.

OFFICIAL SEAL.

SEC. 57. The Lodge shall have an official seal with appropriate devices, which shall be affixed to all official documents and papers issued by and under authority of the

Lodge, an impression of which shall be deposited in the office of the Grand Recorder.

OF BY-LAWS.

SEC. 58. By-Laws in conformity with the Constitution and By-Laws of this Grand Lodge may be made, and from time to time altered or amended, by submitting the same to the Lodge in writing, signed by two members of the M.W. degree, and having them read at two stated meetings of the Lodge, previous to being acted upon, when by a two-thirds vote, they shall be adopted ; provided, they do not conflict with the laws or Constitution of the Supreme Lodge, or the By-Laws and Constitution of this Grand Lodge or the principles of the Order ; and provided, also, they be submitted to the Committee on Jurisprudence of the Grand Lodge, and are approved by the Grand Lodge or the Grand Master Workman.

ALTERATIONS AND AMENDMENTS.

SEC. 50. No alteration or amendment shall be made to these By-Laws unless the same be proposed in writing, at a regular meeting of the Grand Lodge, and adopted by a two-thirds vote.

RULES OF ORDER OF THIS GRAND LODGE.

1. The hours of holding the sessions of the Grand Lodge shall be from 8:30 A. M. to 12 M., and from 2 P. M. to 6 P. M., except as the Lodge may by a two-thirds vote otherwise determine.

2. At the expiration of thirty minntes after the specified time of meeting, if there be not a quorum, the members present may organize informally, call the roll, note the absentees, make an order for their fine or censure, and may

adjourn to such time as they may deem right or proper, or they may sit and send the Guide for absentees.

3. The roll of Officers, standing committees and Representatives shall be called, and the journal of the proceedings read at the opening of each meeting.

4. The minutes may be confirmed in part, and the remainder shall be referred to the head of unfinished business.

5. A committee on the distribution of reports of the officers shall be appointed by the G. M. W., consisting of three members, at the commencement of each session, who shall determine to what committee said reports shall be referred, and they shall be referred accordingly.

6. All resolutions or documents, when first submitted for the consideration of the Grand Lodge, shall be referred to an appropriate committee without debate.

7. The G. R. shall prepare and furnish to each member, at the commencement of the session, a list of the names of the Representatives, and also a list of the standing committees, and the members thereof.

8. The places of members of standing committees absent at the opening session of the Grand Lodge, shall be declared vacant, and the vacancies filled by the G. M. W.

9. All resolutions, petitions, reports of committees and officers, shall be in writing, and signed by the authors thereof.

10. The chairmen of all special and standing committees shall cause sufficient notice to be given of the time and place of their meetings; provided, that no committee shall sit while the Lodge is in session, without special leave therefor from the G. M. W.

11. All committees shall be appointed by the G. M. W.,

unless otherwise ordered by the Lodge, and the first member named thereon shall be its chairman.

12. Any member desiring to offer a motion, or speak on a question, shall first rise and address the G. M. W. in the usual manner; if recognized, he may proceed, confining himself to the question before the Lodge, and avoiding all personalities.

13. When a member is called to order while speaking, he shall take his seat until the question of order is decided. If the decision is in his favor, he may proceed.

14. When two or more members rise to speak at the same time, the G. M. W. shall name the member who is entitled to the floor.

15. A member shall not speak more than once, and then not longer than five minutes to the same question, except the mover of the resolution or the chairman of the committee to which the matter was referred, who shall be permitted to close the discussion, but not until every member wishing to speak has spoken.

16. No motion shall be entertained until it is seconded, nor shall it be in order for a member to rise either to debate or amend a motion until it has been stated by the G. M. W., but the G. M. W., or any member before a motion is stated, may suggest to the mover a change of phraseology more expressive of the intent of the motion.

17. After the G. M. W. has stated the question, he shall call for remarks; and if none are made, he shall ask, "Is the Lodge ready for the question?" and if no member rise to speak, he shall rise and put the question, and after he has arisen no member shall be permitted to speak or otherwise interrupt him.

18. When a question is before the Lodge no motion

shall be in order except to adjourn, to lay on the table, the previous question, to postpone indefinitely, to postpone definitely, to commit, to recommit, to divide and to amend, which motions shall have precedence in the order herein arranged, and none but the motion to amend shall be debatable.

19. The previous question shall preclude all amendments and debate, and may be called for by five members, and shall be put in this form: "Shall the main question now be put?" If decided in the affirmative, the vote shall be taken on the amendments and then on the main question.

20. When a question is postponed indefinitely, it is disposed of for the entire session.

21. When a motion is laid on the table, it shall lay there for the day.

22. A motion to reconsider must be made by a member who voted in the majority when the question was decided, and it shall not be entertained at all after one day has intervened.

23. Every officer and member when spoken of in debate or otherwise in open Lodge, shall be designated by his proper title and rank, according to his standing in the Order and Lodge.

24. When a blank is to be filled, the question shall first be put upon the largest sum or number and the longest time proposed, then upon the smallest sum and shortest time, and so on until all the times or sums or numbers are disposed of.

25. The decision of the G. M. W. shall be final until it is appealed from to the Grand Lodge, then the question shall be, "Shall the decision of the G. M. W. be sustained?" The G. M. W. shall have the privilege of giving his reason

for his decision, but shall have no other privileges in debate thereon.

26. No member can be given permission to retire when only a quorum is present.

27. This Lodge shall be governed in debate and on questions of order by "Roberts' Manual" in so far as it is consistent with the laws and work of the Order, or when none of these rules of order apply to the case in point.

28. Any of these rules of order may be suspended for the time being by a two-thirds vote of the members present.

29. These rules of order may be amended by a two-thirds vote of the members present, provided the proposed amendment has been submitted in writing to the Lodge at some previous annual session.